

ALGERIAN-AMERICAN ASSOCIATION OF GREATER WASHINGTON

P.O. Box 65063, Washington DC 20035-5063

MINUTES OF THE BOARD OF DIRECTORS MEETING

May 18th, 2014

**6240 Tamar Drive
Columbia, MD 21045**

Board Members Present:

Youcef Aïssi (YA), Abdennour Azeddine (AA), Djamel Benelmouffok (DB), Naim Bentahar (NB), Dalila Bessaha (Dab), and Abdelrani Bessaha (AB).

Excused: Nadira Boumechal (NaB) and Ghania Chouaf (GC)

Guests: Didine Aïssi

The meeting started at 10:35 am.

Agenda: The proposed agenda was approved as follows:

1. Approval of Agenda
2. Approval of Minutes of March 9th BOD Meeting
3. Treasurer Report
4. Administrative Matters
5. Upcoming Events
6. Miscellaneous

Minutes:

1. Approval of Agenda

The agenda submitted by the President was approved.

2. Approval of the Minutes of March 9th BOD Meeting

The Board approved the March meeting minutes with two amendments:

- **Amendment 1:** Paragraph 3: Add a sentence at the end of the paragraph indicating that the Board recommends that Nadira's party room be used

only for meetings and not for social gatherings in view of the coded access to the building which hampers movements of the attendants.

- **Amendment 2:** Paragraph 5: Indicate that the event is organized by the Howard County Library System instead of the Howard County.

Action: AB to amend the draft minutes of the December 15 BOD meeting and send it to the BOD for review and approval.

3. Treasurer Report

As of May 18th, AAAGW bank account balance is **\$5,483.25**, excluding uncleared expenses amounting to \$129.07 in the context of the March 8th event.

The Board noted that:

- The level of cash remains broadly unchanged since the beginning of the year, despite the financing of 2 major events, including the Yennayer and the Women's Day;
- Suggested that membership efforts be stepped up;
- Asked that each Board member enrolls 3 new members;
- Contact staff of the IMF/World Bank for enrollees; and
- Use the upcoming picnic to bring new members.

The Board will follow through on the measures adopted during the March 9th meeting, including:

- Establishing a list of potential enrollees (the list will be drawn from previous membership lists in the AAAGW database); and
- Asking NB to send an e mail to all those people who have an electronic address and to divide the list into sections to be assigned to each Board member for contact (phone, e-mail, etc...); and
- Preparing a progress report on these efforts to be communicated to the Board at its next meeting.

Action: NB to send an e-mail to all those people who have an electronic address and to divide the list into sections to be assigned to each Board member for contact (phone, e-mail, etc...)

The Board has also asked YA to convene the Task Force on Membership 3 weeks after the May 25 event.

Action: YA to convene the Task Force on Membership 3 weeks after the May 25 event.

4. Administrative Matters

- **Tax Free Status:** NB reported that the request for our tax free status is making its way through the administrative channels since its transmission in February 2014 to the IRS. The latter cashed the payment that accompanied the request.
- **PO Box Key:** AA will inquire about the cost of a duplicate.

Action: AA to inquire about cost of making duplicate key for the PO Box.

5. Upcoming Events

- **Culture Fest on North Africa and the Middle East organized on May 18th by the Howard County Public Library System:** The task manager (YA) is reporting that all steps are taken to ensure a successful participation of AAAGW at the event.
- **May 25th Spring Picnic:** NB and YA are the task managers. Preparation of this event is going as scheduled. AA will order the meat and Dahmane will be contacted to supply the bread by noon to coincide with the launching of the grilling of the meat. A detailed schedule will be sent to Board members to clarify each one's task on the day of the Picnic.
- **Ramadhan Sahra:** To be held on July 12, 2014.

6. Miscellaneous

- The Board has tasked AA to discuss participation to a social event, including Ramadhan Sahra of singer from New York for a fee not exceeding US\$600/700.
- Performer recommended by Dahmane is scheduled for the Annual Hafla that could take place on November 15th, 2014. Details to be worked out as the event preparation gets underway.

Action: Abdennour to talk to the singer and band and explore any possibility of hiring them for a performance for a fee not exceeding \$600-\$700.

The agenda being covered, the meeting was adjourned at 11:40 AM

Action Items Summary Table

Action Item	Assigned To	Deadline	State
Contact New York –based singer and band and explore any possibility of hiring them for a performance.	Abdenour	Next BOD Meeting	Done
Coordinate with the Culture Fest event organizers and contact the Algerian Embassy to secure, if possible, cultural material on Algeria that could be exhibited at the event.	Youcef	Next BOD Meeting	Done
Contact Samia, Smail and Hassina Amrane to inquire about the second key.	Abdelrani	Next BOD meeting	Done
Amend minutes of March 9 th BOD meeting	Abdelrani	Next BOD meeting	Pending
Send an e-mail to all those people who have an electronic address and divide the list into sections to be assigned to each Board member for contact (phone, e-mail, etc...)	Naim	Next BOD meeting	Pending
Convene the Task Force on Membership 3 weeks after the May 25 event.	Youcef	6/8/2014	Pending
Inquire about cost of making duplicate key for the PO Box	Abdenour	Next BOD Meeting	Pending
Talk to the NY singer and band and explore any possibility of hiring them for a performance for a fee not to exceed \$600-\$700.	Abdenour	Next BOD Meeting	Pending